A bill to be entitled An act relating to Walton County; creating the Town of South Walton; providing a charter; providing legislative intent; providing a council-manager form of government; providing boundaries; providing municipal powers; providing for a town council, mayor, and vice mayor; providing for membership, qualifications, terms, powers, duties, circumstances resulting in vacancy in office, grounds for forfeiture and suspension, filling of vacancies, and compensation and expenses of council members and the mayor and vice mayor; providing for appointment of charter officers, including a town manager and town attorney; providing for removal, compensation, filling of vacancies, qualifications, powers, and duties of charter officers; providing for the expenditure of town municipal funds; providing for town council meetings and specifying requirements relating thereto; providing for adoption, distribution, and recording of technical codes; providing for emergency ordinances and appropriations; providing for recordkeeping; prohibiting dual office holding; prohibiting certain interference with municipal employees; establishing the fiscal year; providing for adoption of an annual budget and appropriations; providing for supplemental, reduction in, and transfer of appropriations;

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providing for limitations; providing for an annual financial audit; providing for nonpartisan elections and matters relating thereto; providing for recall; providing for charter amendments; providing for standards of conduct in office; providing for severability; providing for a municipal personnel system; prohibiting charitable contributions unless authorized by the council; providing for land use changes; providing the town a transitional schedule and procedures for its first election; providing for first-year expenses; providing for adoption of transitional ordinances, resolutions, a comprehensive plan, and local development regulations; providing for accelerated entitlement to state-shared revenues; providing for receipt and distribution of gas tax revenues; providing for continuation of the South Walton Fire District; providing for continuation of the South Walton Mosquito Control District; providing for law enforcement; providing for waivers; requiring a referendum; providing an effective date. Be It Enacted by the Legislature of the State of Florida:

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> Section 1. Charter; creation; form of government; boundaries and powers .-

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CHARTER; CREATION. -

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- (a) This act, together with any future amendments thereto, may be known as the "Charter of the Town of South Walton" (the "charter"), and the Town of South Walton(the "town") is created.
- (b) The South Walton area in Walton County includes a compact and contiguous coastal community of approximately 24,000 persons who seek to preserve their coastal community and environment. The residents within the proposed town seek to manage the future development of the area and preserve their unique coastal community.
- (c) It is in the best interest of the public health, safety, and welfare of the residents of the South Walton County area to form a separate municipality for the South Walton area with all the powers and authority necessary to provide adequate and efficient municipal services to its residents.
- (d) It is the intent of this charter and the incorporation of the town to secure the benefits of self-determination and affirm the values of representative democracy, citizen participation, strong community leadership, professional management, and regional cooperation.
- (2) FORM OF GOVERNMENT.—The town shall have a council-manager form of government.
- (3) CORPORATE BOUNDARIES.—The corporate boundaries of the town shall be as described as follows:

Begin at the point of intersection of the east extremity line of the Walton County/Bay County Line

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Thence run due north along the county line to its
point of intersection with the mean high water line of
the south bank of the Intracoastal Waterway. Thence
run northwesterly along the mean high water line of
the south bank of the Intracoastal Waterway to its
point of intersection with Choctawhatchee Bay. Thence
run westerly along the mean high water line of the
south shore of Choctawhatchee Bay to its point of
intersection with the Walton County/Okaloosa County
Line. Thence run due south along the county line to
its point of intersection with the Gulf of Mexico.
Thence run easterly along the mean high water line of
the Gulf of Mexico to the point of beginning.

The town shall have the power to change its boundaries as authorized by general law.

(4) MUNICIPAL POWERS.—The town shall be a body corporate and politic and shall have all available governmental, corporate, and proprietary powers of a municipality under the State Constitution and laws of the state, as fully and completely as though such powers were specifically enumerated in this charter, and may exercise such powers, except when prohibited by law. Through the adoption of this charter, it is the intent of the electors of the town that the municipal government established by this charter have the broadest

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exercise of home rule powers permitted under the State

Constitution and laws of the state. This charter and the powers

of the town shall be construed liberally in favor of the town.

It is recognized that certain services within the municipal

boundaries are provided by independent special districts created

by special acts of the Legislature and by Walton County.

Section 2. Council; mayor and vice mayor.-

- (1) TOWN COUNCIL.—There shall be a town council ("council") vested with all legislative powers of the town, consisting of seven council members ("council members"). Unless otherwise stated in this charter, all charter powers shall be exercised by the council.
 - (2) THE MAYOR; POWERS AND DUTIES.—
- (a) The mayor will be elected at large and reside in any district within the municipal boundaries of the town for a four year term. The Mayor shall have the same legislative powers and duties as any other council member, except as provided by this charter.
- (b) In addition to carrying out the regular duties of a council member, the mayor shall preside at the meetings of the council and shall be recognized as the head of town government for service of process, ceremonial matters, and the signature or execution of ordinances, contracts, deeds, bonds, and other instruments and documents and for purposes of military law. The mayor shall also serve as the ceremonial head of the town and the town official designated to represent the town when dealing

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with other entities. The mayor shall have no administrative duties other than those necessary to accomplish these actions, or such other actions as may be authorized by the town council, consistent with general or special law.

(3) THE VICE MAYOR.—

- (a) The council, at its first regular meeting after each election, shall elect from its members a vice mayor who shall serve for a term of two years and who shall have the same legislative powers and duties while serving as any other council member.
- (b) The vice mayor shall serve as acting mayor during the absence or disability of the mayor. In the absence of the mayor and the vice mayor, the remaining council members shall select a council member to serve as acting mayor.

Section 3. Election and terms of office.-

- of section 7 for the initial election, four council members shall be elected at large for a four-year term by the electors of the town in the manner provided in section 9 and three members shall be elected by and each reside in a single member district. Except for the 2017 initial election, council members shall be sworn into office at the first regularly scheduled meeting after the fourth Tuesday of April after the election.

 Each council member shall remain in office until his or her successor is elected and assumes the duties of the position.
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SEATS.—The town council shall be divided into seven

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separate council seats to be designated as seats 1, 2, 3, 4, 5, 6 and 7. Six of the council members shall be elected from three disticts. One member from each district shall be elected at large and one member from each district shall be elected only by the eligible voters residing within the district. The seats will be ordered numerically as follows: Seat 1: Not associated with a district; elected atlarge; the council member elected to Seat 1 will serve as the Mayor;. (b) Seat 2: Associated with and reside in District 1; elected by voters residing within the district; (c) Seat 3: Associated with and reside in District 1; elected at-large; (d) Seat 4: Associated with and reside in District 2; elected by voters residing within the district; (e) Seat 5: Associated with and reside in District 2; elected at-large; (f) Seat 6: Associated with and reside in District 3; elected by voters residing within the district; (g) Seat 7: Associated with and reside in District 3; elected at-large.

(3) If a duly elected council member from a member district no longer resides within the district from which the council member was elected, but still resides within the corporate limits of the Town of South Walton, provided that less than one year remains on the term of office of the affected council member, that member may serve out the existing term. However,

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if a duly elected council member from a member district no longer resides within the district from which the council member was elected, but still resides within the corporate limits of the Town of South Walton, provided one year or more remains on the term of office of the affected council member, that council member is no longer elibile to fulfill the term of office and the council seat shall be vacant.

- (4) Three districts from which six council members shall be designated and elected from within the municipality shall be the same district boundaries as used by the South Walton Fire District, provided those three districts encompass the geographic area of the municipality. If the South Walton Fire District boundaries are not conterminous with the geographic boundaries of the municipality, such districts shall be established by law and after consultation with the Walton County Supervisor of Elections. Following the 2020 dicennial census, the three districts shall be apportioned so that the population of each district is equally allocated between the three districts. If possible, redistricting shall avoid splitting communities when fashioning the three districts.
- (5) With respect to a single member district council seat, only a qualified elector who resides in a particular single member district may vote for a candidate for the single member district seat who qualifies and resides in the same district as the qualified voter. Thus, for example, for single member district seat 2, the candidates must reside for at least one

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year in that district, qualify for that particular district and the electors who will vote for the single member district seat 2 candidate must live in the seat 2 district.

- (6) With respect to an at large district council seat, any qualified elector who resides within the corporate boundaries of the town may vote for a candidate seeking an at large district council seat. Thus, for example, for at large district seat 3, the candidates must reside for at least one year in that district, qualify for that particular district and the electors who will vote for the at large district seat 3 candidate must resides within the corporate boundaries of the town.
- (7) QUALIFICATION.—Candidates for each seats 1 through 7, must qualify for council elections by seat in accordance with applicable general law. Candidates for each single member district seat elected at large and for each single member district seat elected only by the voters within that particular district, seats 2 through 7, must reside in the district the candidate seeks to represent as further set forth below in order to qualify. To qualify for office:
- (a) Filing.—Each candidate for council member shall file a written notice of candidacy with the town clerk at such time and in such manner as may be prescribed by this charter, and shall make payment to the town of qualifying fees that may be required by general law.
- 235 (b) Registered elector.—Each candidate for council member 236 shall be a registered elector in the state.

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- (c) Residency.—Each candidate for an at large district council seat or a single member district council member seat shall have maintained his or her domicile within the boundaries of the district he or she seeks to represent for a period of 1 year before qualifying for election and, if elected, shall maintain such residency throughout his or her term of office, except as provided in s. 3 paragraph 3. Each candidate for a single member district seat shall have maintained his or her domicile within the boundaries of the district he or she seeks to represent for a period of 1 year before qualifying for election and, if elected, shall maintain such residency in the district throughout his or her term of office, except as provided in s. 3 paragraph 3.
- (d) Deadline.—A resident of the town who wishes to become a candidate for a council member for the initial election seat shall qualify with the town clerk no sooner than September 1 and not later than September 15 of 2017. In subsequent elections held on the second Tuesday in April of each even numbered year, qualifying shall take place from February 1 through February 15 of the year in which the election is to be held.
- (e) "Single member district council seat" means a seat in which the candidates seeking election have maintained his or her domicile within the boundaries of the district he or she seeks to represent for a period of 1 year before qualifying for election and only electors who reside in the district are eligible to vote.

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- (f) "At large district council seat" means a seat in which the candidates seeking election have maintained his or her domicile within the boundaries of the district he or she seeks to represent for a period of 1 year before qualifying for election and all voters who reside within the town's corporate boundaries are eligible to vote.
- (8) CODE OF ETHICS. The council shall enact by ordinace a code of ethics.
- (9) VACANCIES IN OFFICE; FORFEITURE; SUSPENSION; FILLING OF VACANCIES.—
- (a) Vacancies.—A vacancy in the office of mayor, vice mayor, or council member shall occur upon the death of the incumbent, removal from office as authorized by law, resignation, failure to maintain residency within the corporate boundaries of the town or the district from which the council member was elected, appointment to other public office which creates dual office holding, judicially determined incompetence, or forfeiture of office as described in paragraph (b).
- (b) Forfeiture of office.—A council member shall forfeit his or her office upon determination by the council, acting as a body, at a duly noticed public meeting that he or she:
- 1. Lacks at any time, or fails to maintain during his or her term of office, any qualification for the office prescribed by this charter or otherwise required by law;
- 287 <u>2. Is convicted of a felony or enters a plea of guilty or</u>
 288 nolo contendere to a crime punishable as a felony, even if

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adjudication is withheld;

- 3. Is convicted of a misdemeanor of the first degree arising directly out of his or her official conduct or duties, or enters a plea of guilty or nolo contendere thereto, even if adjudication of guilt has been withheld;
- 4. Is found to have violated any standard of conduct or code of ethics established by law for public officials and has been suspended from office by the Governor, unless subsequently reinstated as provided by law; or
- 5. Is absent from three consecutive regular council meetings without good cause, or for any other reason established in this charter.

The council shall be the sole judge of the qualifications of its members and shall hear all questions relating to forfeiture of a council member's office, including whether good cause for absence has been or may be established. The burden of establishing good cause shall be on the council member in question; however, a council member may at any time during a duly held meeting move to establish good cause for his or her absence or the absence of any other council member from a past, present, or future meeting or meetings, which motion, if carried, shall be conclusive. A council member whose qualifications are in question or who is otherwise subject to forfeiture of his or her office shall not vote on such matters. The council member in question shall be entitled to a public

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hearing on request regarding an alleged forfeiture of office. If a public hearing is requested, notice of the hearing shall be published in one or more newspapers of general circulation in the town at least 1 week before the hearing. A final determination by the council that a council member has forfeited his or her office shall be made by resolution. All votes and other acts of the council member in question before the effective date of such resolution shall be valid regardless of the grounds of forfeiture.

- (c) Suspension from office.—A council member shall be suspended from office upon return of an indictment or issuance of any information charging the council member with a crime that is punishable as a felony or with a crime arising out of his or her official duties which is punishable as a misdemeanor of the first degree.
- 1. During a period of suspension, a council member shall not perform an official act, duty, or function or receive any pay, allowance, emolument, or privilege of office.
- 2. If the council member is subsequently found not guilty of the charge, or if the charge is otherwise dismissed, reduced, or altered in such a manner that suspension would no longer be required as provided in this section, the suspension shall be lifted and the council member shall be entitled to receive full back pay and such other emoluments or allowances as he or she would have been entitled to had the suspension not occurred.
 - (d) Filling of vacancies.-

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- 1. If a vacancy occurs in the office of a council member and the remainder of the unexpired term is less than two years, the remaining council members shall, within 30 days after the occurrence of such vacancy, by majority vote, appoint a person to fill the vacancy for the remainder of the unexpired term.
- 2. If a vacancy occurs in the office of a council member and the remainder of the unexpired term is equal to or exceeds two years, the remaining council members shall, within 30 days after the occurrence of such vacancy, by majority vote, appoint a person to fill the vacancy until a special election is held to fill the vacancy.
- (a) If a vacancy occurs in the office of mayor and fewer than two years remains in the term of the council member who has been elected mayor, the vice mayor shall serve as mayor until a new mayor is elected at the next scheduled election and the newly elected mayor assumes the duties of his or her office.

 The council shall treat the council seat previously held by the vice mayor as a vacancy.
- (b) If a vacancy occurs in the office of mayor and two years or more remain in the term of the mayor, the vice mayor shall serve as mayor until a special election is held for seat 1, the mayor, takes place. The council shall not treat the council seat previously held by the vice mayor as a vacancy, since the vice mayor will temporarily serve as mayor until the special election.
 - 3. A person appointed to fill a vacancy on the council

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shall be required to meet the qualifications of the seat to which he or she is appointed.

- 4. Notwithstanding the quorum requirements established in section 5, if at any time the full membership of the council is reduced to less than a quorum, the remaining members may, by majority vote, appoint additional members to the extent otherwise permitted or required under this subsection.
- 5. In the event that all of the council members are removed by death, disability, recall, forfeiture of office, or resignation, the Governor shall appoint interim council members who shall call a special election at least 30 days, but no more than 60 days, after such appointment. Such election shall be held in the same manner as the initial elections under this charter. However, if there are fewer than 6 months remaining in any unexpired terms, the interim council appointed by the Governor shall serve out the unexpired terms. Appointees must meet all requirements for candidates as provided in this charter.
 - (e) Compensation and expenses.-
- 1. Town council members shall be entitled to receive reimbursement in accordance with general law for authorized travel and per diem expenses incurred in the performance of their official duties if such policy is approved by the town council as an ordinance.
- 2. The initial salary of each council member shall be Twelve Thousand Dollars (\$12,000.00) per year. The initial

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salary of the Mayor shall be Fifthteen Thousand Dollars

(\$15,000.00) per year. The town council may elect to provide for salary and any change in such salary by ordinance. However, no such ordinance increasing salary shall take effect until two years after the date of commencement of the terms of council members elected at the next regular election after the adoption of such ordinance.

Section 4. Administrative.-

- (1) DESIGNATION OF CHARTER OFFICERS.—The town manager and the town attorney are designated as charter officers. These offices may be filled by individuals who are full-time town employees, or these offices, to the extent permitted by law, may be contracted.
- (2) APPOINTMENT; REMOVAL; COMPENSATION; FILLING OF VACANCIES.—
- (a) The charter officers shall be appointed by a majority vote of the full council and shall serve at the pleasure of the council.
- (b) The charter officers shall be removed from office only by a majority vote of the full council. Upon demand by a charter officer, a public hearing shall be held before such removal.
- (c) The compensation of the charter officers shall be fixed by the town council through the approval of an acceptable employment contract or contract for services.
- (d) The town council shall begin the process to fill a vacancy in a charter office within 90 days after the vacancy. An

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acting town manager or an acting town attorney may be appointed by the council during a vacancy in such charter office.

- (e) A charter officer shall not be a member of the town council or a candidate for town council while holding a charter officer position.
- (3) TOWN MANAGER.—The town manager shall be the chief administrative officer of the town. The town manager may also serve as the town clerk.
- (a) The town council shall appoint a town manager who shall be the administrative head of the municipal government under the direction and supervision of the town council. The town manager shall hold office at the pleasure of the town council. The town manager shall be appointed by resolution approving an employment contract or contract for services between the town and the town manager. The town manager shall receive such compensation as determined by the town council through the adoption of an appropriate resolution.
- (b) During the absence or disability of the town manager, the town council may by resolution designate a properly qualified person to temporarily execute the functions of the town manager. The person thus designated shall have the same powers and duties as the town manager and shall be known while serving as acting town manager. The town manager or acting town manager may be removed by the town council at any time by majority vote.
 - (c) As the chief administrative officer, the town manager

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445 shall:

- 1. Direct and supervise the administration of all departments, offices, and agencies of the town, except the office of town attorney, and except as otherwise provided by this charter or by law.
- 2. Appoint, suspend, or remove an employee of the town or appointive administrative officer provided for, by, or under this charter, except the office of town attorney, and except as may otherwise be provided by law, this charter, or personnel rules adopted pursuant to this charter. The town manager may authorize an administrative officer who is subject to his or her direction and supervision to exercise these powers with respect to subordinates in that officer's department, office, or agency.
- 3. Ensure that all laws, provisions of this charter, and acts of the council are faithfully executed.
- 4. Prepare and submit the annual budget and a five-year capital improvement plan to the council in the form prescribed by ordinance. The council shall consider the recommended budget and accept or modify the proposed budget. The town manager shall be responsible for implementing the budget as approved by the council.
 - 5. Attend meetings of the town council.
- 6. Draw and sign vouchers upon depositories as provided by ordinance and keep, or cause to be kept, a true and accurate account of same.
 - 7. Sign all licenses issued by the town, issue receipts

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for all moneys paid to the town, and deposit such moneys in the proper depositories on the first banking day after receipt. The town manager may delegate the responsibilities of this subparagraph to an appropriate town employee who shall be bonded.

- 8. Provide administrative services in support of the official duties of the mayor and the council.
- 9. Keep the council advised as to the financial condition and future needs of the town and make recommendations to the council concerning the affairs of the town.
- 10. Submit to the council, and make available to the public, a complete report on finances and administrative activities of the town as of the end of each fiscal year.
- 11. Sign contracts on behalf of the town to the extent authorized by ordinance.
- 12. Perform such other duties as are specified in this charter or as may be required by the council.
 - (4) TOWN ATTORNEY.-
- (a) The town attorney shall be employed under terms and conditions deemed advisable by the town council, which may include the appointment of a law firm.
- (b) The town attorney shall be a member in good standing with The Florida Bar, have been admitted to practice in the state for at least five years, and have at least two years' experience in the practice of local government or administrative law.

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(c)	The t	cown	attorne	ey has	sole	disc	cretion	to app	oint,
promote,	susper	nd, d	demote,	remove	e, or	terr	minate d	deputy	and
assistant	town	atto	orneys,	subje	ct to	the	town's	annual	budget.

- (d) The town attorney shall perform the following functions in addition to other functions as designated by the town council:
- 1. Serve as chief legal advisor to the council, the charter officers, and all town departments, offices, and agencies.
- 2. Attend all regular and special town council meetings, unless excused by the town council, and perform such professional duties as may be required by general law or by the council in furtherance of the law.
- 3. Approve all contracts, bonds, and other instruments in which the town is concerned and endorse on each his or her approval of the form and correctness thereof. No contract with the town shall take effect until his or her approval is endorsed on the contract.
- 4. When requested to do so by the council, prosecute and defend on behalf of the town all complaints, suits, and controversies in which the town is a party.
- 5. Perform such other professional duties as required of him or her by resolution of the council or as prescribed for municipal attorneys in general law which are not inconsistent with this charter.
 - 6. Prepare an annual budget for the operation of the

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office of the town attorney and submit this budget to the town manager for inclusion in the annual town budget, in accordance with uniform town procedures.

- or management firm to serve as town clerk (the "clerk") or may assume the role of town clerk. The clerk shall give notice of council meetings to its members and the public, keep minutes of its proceedings, and perform such other duties as the council or town manager may prescribe from time to time. The clerk shall report to the town manager or the council, as directed by the council. The appointment of the town clerk shall be approved by the town council.
- (6) EXPENDITURE OF TOWN FUNDS.—No town funds shall be expended except pursuant to duly approved appropriations or for the payment of bonds, notes, or other indebtedness duly authorized by the council and only from such funds so authorized.
- (7) TOWN BOARDS AND AGENCIES.—Except as otherwise provided by law, the council may establish or terminate such boards and agencies as it may deem advisable from time to time. The boards and agencies shall report to the council. Members of boards and agencies shall be appointed by the council by resolution. The council shall appoint at least three members to any board or agency it creates.
 - Section 5. Legislative.-
- (1) REGULAR MEETINGS.—The council shall conduct regular

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meetings at such times and places as the council shall prescribe by resolution. Such meetings shall be public meetings within the meaning of state law and shall be subject to notice and other requirements of law applicable to public meetings, including public records laws.

- (2) SPECIAL MEETINGS.—Special meetings may be held at the call of the mayor or, in his or her absence, at the call of the vice mayor. Special meetings may also be called upon the request of a majority of the council members. Unless the meeting is of an emergency nature, the person or persons calling such a meeting shall provide at least four business days advance notice of the meeting to the public.
- (3) COMMENCEMENT.—All meetings shall be scheduled to commence no earlier than 7 a.m. and no later than 10 p.m.
- (4) RULES; ORDER OF BUSINESS.—The council shall determine its own rules and order of business.
- (5) QUORUM.—A majority of the full council, four members, shall constitute a quorum.
- (6) VALIDITY OF ACTION.—No action of the council shall be valid unless adopted by an affirmative vote of the majority of the full council, unless otherwise provided by law or the charter.
- (7) LEGISLATIVE POWERS.—Except as otherwise prescribed by this charter or as provided by law, the legislative powers of the town shall be vested in the council. The council shall provide for the exercise of its powers and for the performance

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of all duties and obligations imposed on the town by law.

- (8) DEPARTMENTS.—The council may establish such other departments as it determines necessary for the efficient administration and operation of the town. Such departments shall be established by ordinance.
- (9) CODE.—The council may adopt any standard code of technical regulations by reference thereto in an adopting ordinance and may amend the code in the adopting ordinance or later amendatory ordinance. The procedures and requirements governing such an adopting ordinance shall be as prescribed for ordinances generally, except that:
- (a) Requirements regarding distributing and filing copies of the ordinance shall not be construed to require distributing and filing copies of the adopted code of technical regulations.
- (b) A copy of each adopted code of technical regulations, as well as a copy of the adopting ordinance, shall be authenticated and recorded by the town clerk.
 - (10) EMERGENCY ORDINANCES.—
- (a) To meet a public emergency affecting life, health, property, or the public peace, the council may adopt, in the manner provided by general law, one or more emergency ordinances, but such ordinances may not enact or amend a land use plan or rezone private property; levy taxes; grant, renew, or extend any municipal franchise; set service or user charges for any municipal services; or authorize the borrowing of money, except as provided under the emergency appropriations provisions

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of this charter, if applicable. An emergency ordinance shall be introduced in the form and manner prescribed for ordinances generally, except that it shall be plainly designated in a preamble as an emergency ordinance and shall contain, after the enacting clause, a declaration stating that an emergency exists and describing the emergency in clear and specific terms.

- (b) Upon the affirmative vote of four council members, an emergency ordinance may be adopted with or without amendment or rejected at the meeting at which it is introduced. After the emergency ordinance is adopted, the ordinance shall be advertised and printed as prescribed for other ordinances.
- (c) Emergency ordinances shall become effective upon adoption or at such other date as may be specified in the ordinance.
- (d) Every emergency ordinance, except emergency appropriation ordinances, shall automatically be repealed as of the 61st day after its effective date, but this shall not prevent reenactment of the ordinance under regular procedures or, if the emergency still exists, in the manner specified in this section. An emergency ordinance may also be repealed by adoption of a repealing ordinance in the same manner specified in this section for adoption of emergency ordinances.
- (11) EMERGENCY APPROPRIATIONS.—To meet a public emergency affecting life, health, property, or the public peace, the council, by resolution, may make emergency appropriations. To the extent that there are no unappropriated revenues to meet

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such appropriation, the council may by such emergency resolution authorize the issuance of emergency notes, which may be renewed from time to time, but the emergency notes and renewals in any fiscal year shall be paid not later than the last day of the fiscal year succeeding that in which the emergency appropriations were made.

- indexed book kept for such purpose, provide for the authentication and recording in full of all minutes of meetings and all ordinances and resolutions adopted by the council, and the same shall at all times be a public record. The council shall further maintain a current codification of all ordinances. Such codification shall be printed and shall be made available for distribution to the public on a continuing basis. All ordinances or resolutions of the council shall be signed by all council members and attested to by the town clerk.
- (13) DUAL OFFICE HOLDING.—No presently elected town official shall hold any compensated appointed office or be employed by the town while in office, nor shall any former council member be employed by the town until two years after leaving office.
- (14) NONINTERFERENCE BY COUNCIL MEMBERS.—Except for the purposes of inquiry and information, council members are expressly prohibited from interfering with the performance of the duties of an employee of the town government who is under the direct or indirect supervision of the town manager or town

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attorney. Such action shall be malfeasance within the meaning of s. 112.51, Florida Statutes. Recommendations for improvements in the town government operations shall come through the town manager, but each member of the council shall be free to discuss or recommend improvements to the town manager, and the council is free to direct the town manager to implement specific recommendations for improvement in town government operations.

Section 6. Budget and appropriations.-

- (1) FISCAL YEAR.—The town's fiscal year shall begin on the first day of October and shall end on the last day of September of the next calendar year, unless otherwise defined by general law of duly adopted ordinance. Such fiscal year shall also constitute the annual budget and accounting year.
- (2) BUDGET ADOPTION.—The council shall adopt a budget in accordance with applicable general law, after a minimum of two public hearings on the proposed budget. A resolution adopting the annual budget shall constitute appropriation of the amounts specified therein as expenditures from funds indicated.
- (3) EXPENDITURES.—The budget shall not provide for expenditures in an amount greater than the revenues budgeted.
 - (4) APPROPRIATIONS.—
- (a) If, during the fiscal year, revenues in excess of such revenues estimated in the budget are available for appropriation, the council by resolution may make supplemental appropriations for the year in an amount not to exceed such excess.

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- (b) If, at any time during the fiscal year, it appears probable to the town manager that the revenues available will be insufficient to meet the amount appropriated, the town manager shall report to the council without delay, indicating the estimated amount of the deficit, any remedial action taken, and recommendations as to any other steps that should be taken. The council shall then take such further action as it deems necessary to prevent or minimize any deficit and, for that purpose, the council may by resolution reduce one or more appropriations accordingly.
- (c) No appropriation for debt service may be reduced or transferred, and no appropriation may be reduced below any amount required by law to be appropriated, or by more than the unencumbered balance thereof. Notwithstanding any other provision of law, the supplemental and emergency appropriations and reduction or transfer of appropriations authorized by this section may be made effective immediately upon adoption.
 - (5) BONDS; INDEBTEDNESS.—
- (a) Subject to the referendum requirements of the State Constitution, if applicable, the town may from time to time borrow money and issue bonds or other obligations or evidence of indebtedness (collectively, "bonds") of any type or character for any of the purposes for which the town is now or hereafter authorized by law to borrow money, including to finance the cost of any capital or other project and to refund any and all previous issues of bonds at or before maturity. Such bonds may

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be issued pursuant to one or more resolutions adopted by a majority of the council.

- (b) The town may assume all outstanding indebtedness related to facilities that it acquires from other units of local government and be liable for payment of such indebtedness in accordance with its terms.
- (6) REVENUE BONDS.—Revenue bonds may be issued by the town as authorized by law.
- independent annual financial audit of all town accounts and may provide for more frequent audits as it deems necessary. Such audits shall be made by a certified public accountant or a firm of such accountants who have no personal interest, directly or indirectly, in the fiscal affairs of the town government or in any of its officers. Residency in the town shall not be construed as a prohibited interest.

Section 7. Elections.-

- (1) ELECTORS.—A person who is a resident of the town, who has qualified as an elector of this state, and who registers in the manner prescribed by law shall be an elector of the town.

 Such elector shall be eligible to vote for candidates seeking an at large seat and for a candidate seeking to be elected to a single member district, provided such elector resides in the same single member district as the candidate seeking to be elected to the single member district.
 - (2) NONPARTISAN ELECTIONS.—All elections for the town

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731 <u>council members shall be conducted on a nonpartisan basis</u>
732 <u>without any designation of political party affiliation.</u>

- (3) ELECTION DATES.—An initial special election shall be held on November 7, 2017, and after the initial special election, regular elections shall be held on the second Tuesday in April of each even-numbered election year, provided as follows:
- (a) The initial special election held on November 7, 2017, shall fill all seven seats. Council members elected to seats 1, 3, 5 and 7 shall initially serve the remainder of four-year terms and council members elected to seats 2, 4 and 6 shall initially serve the remainder of two-year terms.
- (b) After the initial special election, seats 1, 3, 5 and 7 shall next be filled in 2022 and council members elected to those seats shall serve four year terms, and those seats shall be filled by election every four years thereafter.
- (c) Seats 2, 4 and 6 shall be filled in 2020 and council members elected to those seats shall serve four year terms, and those seats shall be filled by election every four years thereafter.
 - (d) Such town elections shall be general town elections.
- (4) ELECTIONS.—A candidate must receive a majority of the votes cast to win a seat. If there are more than two candidates for a seat and no candidate receives a majority of the votes cast, a run-off election between the two candidates receiving the most votes will be held. The run-off election shall take

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place three weeks after initial election. In the event two candidates receive an equal number of votes, a coin toss shall be used to break the tie and determine the winner.

- (5) TOWN CANVASSING BOARD.—The town canvassing board shall be composed of those members of the town council who are not candidates for reelection and the town clerk, who shall act as chair. At the close of the polls of a town election, or as soon thereafter as practicable, the canvassing board shall publicly meet at a time and place designated by the chair and shall proceed to publicly canvass the vote as shown by the returns then on file in the office of the town clerk, and then shall publicly canvass the absentee elector ballots. The canvassing board shall prepare and sign a certificate containing the total number of votes cast for each candidate or other measure voted upon. The certificate shall be placed on file with the town clerk.
- (6) SPECIAL ELECTIONS.—Special municipal elections, when required, shall be held in the same manner as regular elections, except that the town council, by ordinance, shall fix the time for holding such elections consistent with this charter and state law.
 - (7) GENERAL ELECTION.—
- (a) The ballot for the general election shall contain the names of all qualified candidates for each respective council member seat and shall instruct electors to cast one vote for each council member seat for which the electors are eligible to

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vote, with a maximum of one vote per candidate. The candidate for each council member seat receiving a majority of votes cast shall be the duly elected council member for that designated council member seat.

- (b) No election for a council member seat shall be required in an election if there is only one duly qualified candidate for the council member seat.
- (c) The term of office of an elected official shall commence at the next regularly scheduled council meeting after the election upon the elected council member taking the oath of office.
- duties, shall take and subscribe to the following oath of office: "I do solemnly swear (or affirm) that I will support, protect, and defend the Constitution and Government of the United States and of the state, and the charter of the Town of South Walton; that I am duly qualified to hold office under the Constitution of the State and the charter of the Town of South Walton; and that I will well and faithfully perform the duties of council member upon which I am now about to enter."
- (e) The election laws of the state shall apply to all elections.
- (f) A member of the town council may be removed from office by the electors of the town following the procedures for recall established by general law.
 - (g) No council member shall serve more than two

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who has served two consecutive terms of four years will not be eligible to seek election to the council again until four years have passed since the second four year term ended.

(h) In the event that no candidate qualifies for a seat, that seat will be treated as a vacancy. In this limited circumstance, the council could opt to appoint a council member who has previously served and is term limited, notwithstanding paragraph (g) above.

Section 8. General provisions.-

- (1) SEVERABILITY.—If a section or part of a section of this charter is held invalid by a court of competent jurisdiction, such holding shall not affect the remainder of this charter or the context in which such section or part of a section so held invalid may appear, except to the extent that an entire section or part of a section may be inseparably connected in meaning and effect with the section or part of a section to which such holding shall directly apply.
- (2) TOWN PERSONNEL SYSTEM.—All new employments, appointments, and promotions of town officers and employees shall be made pursuant to personnel procedures to be established by the town manager from time to time.
- (3) CHARITABLE CONTRIBUTIONS.—The town shall not make a charitable contribution to a person or entity unless authorized by the council.
 - (4) VARIATION OF PRONOUNS.—All pronouns and any variations

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thereof used in this charter shall be deemed to refer to masculine, feminine, neutral, singular, or plural as the identity of the person or persons shall require and are not intended to describe, interpret, define, or limit the scope, extent, or intent of this charter.

- (5) CALENDAR DAY.—For the purpose of this charter, a day shall mean a calendar day.
- (6) CHARTER AMENDMENTS.—This charter may be amended in accordance with the provisions for charter amendments as specified in general law or as may otherwise be provided by general law. The form, content, and certification of a petition to amend shall be established by ordinance.
- (7) INITIATION BY PETITION.—The electors of the town may propose amendments to this charter by petition to be submitted to the council to be placed before the electors, as provided by general law.

Section 9. Transition schedule.-

(1) REFERENDUM.—The Supervisor of Elections of Walton

County shall hold the referendum election called for by this act

on August 29, 2017, at which time the following question shall

be placed upon the ballot:

"Shall the creation of the Town of South Walton and its charter be approved?"

858 Yes

859 No

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For the purpose of compliance with general law, the town is created and established on August 30, 2017, if approved at the August 29, 2017 election and upon the filing of the election results with the Secretary of State in the manner prescribed by law.

- (2) INITIAL ELECTION OF COUNCIL MEMBERS; DATES.-
- (a) After the adoption of this charter, the Supervisor of Elections of Walton County shall call a special election to be held on November 7, 2017. Candidates for the election shall qualify for seat 1, seat 2, seat 3, seat 4, seat 5, seat 6 and seat 7. The candidate receiving the majority of votes for each seat shall be elected. If more than one candidate for a designated council member seat receives an equal and highest number of votes, the candidates receiving the highest votes shall determine the winner by coin toss.
- (b) An individual who wishes to run for one of the seven initial council seats on the council shall qualify as a candidate with the Supervisor of Elections of Walton County in accordance with the provisions of this charter and general law. The Supervisor of Elections of Walton County will create three districts. The population of each district should be approximately the same. In creating such districts, the Supervisor of Elections shall make use of the existing districts for the South Walton Fire District. The initial districts shall be as follows:
 - i. District 1: Voter precinct 510, the area commonly

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887	known as Miramar Beach;
888	ii. District 2: Voter precinct 520, the area commonly
889	known as Santa Rosa Beach;
890	iii. District 3, Voter precinct 530 and 540, the areas
891	commonly and respectively known as Point Washinton and Rosemary
892	Beach, less Bunker Island.
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894	(c) The Board of County Commissioners of Walton County
895	shall appoint a canvassing board that shall certify the results
896	of the special election.
897	(d) Those candidates who are elected on November 7, 2017,
898	shall be sworn in and take office at the initial town council
899	meeting, which shall be held at 6 p.m. on December 4, 2017.
900	(3) CREATION AND ESTABLISHMENT OF THE TOWN.—For the
901	purpose of compliance with s. 200.066, Florida Statutes, the
902	town is created and established effective August 30, 2017.
903	(4) FIRST YEAR EXPENSES.—The council, in order to provide
904	moneys for the expenses and support of the town, shall have the
905	power to borrow money necessary for the operation of town
906	government until such time as a budget is adopted and revenues
907	are raised in accordance with the provisions of this charter.
908	(5) TRANSITIONAL ORDINANCES AND RESOLUTIONS.—All
909	applicable Walton County codes, ordinances and resolutions
910	currently in place at the time of passage of the referendum,

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force and effect as municipal codes, ordinances, and resolutions

unless specifically referenced in this charter, shall remain in

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of the town unless and until rescinded by action of the town council, except that a county ordinance, rule, or regulation that is in conflict with an ordinance, rule, or regulation of the town shall not be effective to the extent of such conflict. Until otherwise determined by the town commission, such codes, ordinances, and resolutions shall be applied, interpreted, and implemented by the town in a manner consistent with established policies of Walton County on the date of the adoption of this charter. Any existing Walton County ordinances, rules, and regulations as of August 29, 2017, shall not be altered, changed, rescinded, or added to, nor shall any variance be granted thereto insofar as such action would affect the town without the approval of the town council. Upon being properly constituted following the special election, the town council may enact any and all ordinances as authorized by this charter or general law.

- (6) TEMPORARY EMERGENCY ORDINANCES.—The town council may adopt ordinances and resolutions required to effect the transition. Ordinances adopted within 60 days after the first council meeting may be passed as emergency ordinances. These transitional ordinances, passed as emergency ordinances, shall be effective for no longer than 60 days after adoption and thereafter may be readopted, renewed, or otherwise continued only in the manner normally prescribed for ordinances.
- (7) TRANSITIONAL COMPREHENSIVE PLAN AND LAND DEVELOPMENT REGULATIONS.—

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- (a) Until such time as the town adopts a comprehensive plan , the Walton County Future Land Use Map, the Walton County Zoning Map, and all other provisions applicable to the town, of the Comprehensive Plan and Land Development Regulations of Walton County, as they exist on the day that the town commences corporate existence, August 30, 2017, shall remain in effect as the town's transitional comprehensive plan and land development regulations. However, all planning functions, duties, and authority may, upon a vote of four members of the town council, be vested in the Town of South Walton Town Council. The Town Council shall also be deemed the local planning agency until the council establishes a separate local planning agency.
- (b) Upon this act becoming a law, no changes in the future land use map or the zoning districts within the boundaries of the town shall be considered for alteration, amendment, or other modification in any way until such time as the town adopts appropriate procedures as referenced in this act.
- (c) All powers and duties of the planning commission, zoning authority, any boards of adjustment, and the Board of County Commissioners of Walton County, as set forth in these transitional zoning and land use regulations, shall be vested in the Town of South Walton until such time as the town council delegates all or a portion thereof to another entity.
- (d) Upon the passage of this act, no subsequent amendment of the comprehensive plan or land development regulations enacted by the Board of County Commissioners of Walton County

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shall be deemed as an amendment of the town's transitional comprehensive plan or land development regulations or otherwise take effect within the town's corporate limits, except in accordance with the requirements and upon adoption of the procedures specified in this act.

(8) STATE-SHARED REVENUES.—The Town of South Walton shall be entitled to participate in all shared revenue programs of the state available to municipalities effective July 1, 2017. The provisions of s. 218.23(1), Florida Statutes, shall be waived for the purpose of eligibility to receive revenue-sharing funds from the date of incorporation through December 31, 2023. Following the waiver period, notwithstanding the provisions of s. 218.23(1), Florida Statutes, for the purposes of calculating the 3 mill equivalent, ad valorem taxes assessed within the corporate boundaries of the Town of South Walton for the following local government functions shall be considered and used in the 3 mill calculation: services provided by the Walton County Sheriff's Office, the South Walton Fire District and the South Walton Mosquito Control District or their successors. In addition, all municipal revenue sources shall be considered, including, but not limited to the following: municipal service taxing units, occupational license taxes, public utility service taxes, communications services tax, and franchise fees. Initial population estimates for calculating eligibility for shared revenues shall be determined by the University of Florida Bureau of Economic and Business Research. If the bureau is unable to

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991	provide an appropriate population estimate, an alternate source
992	acceptable to the Florida Department of Revenue shall be
993	identified.
994	(9) GAS TAX REVENUES.—Notwithstanding the requirements of
995	s. 336.025, Florida Statutes, the town shall be entitled to
996	receive local option gas tax revenues beginning on July 1, 2017.
997	These revenues shall be distributed in accordance with general
998	law or by any interlocal agreement negotiated with Walton
999	County.
1000	(10) AD VALOREM TAXES OF THE TOWN OF SOUTH WALTON
1001	Notwithstanding the requirements of section 165.061(1)(e)2,
1002	Florida Statutes, a super majority vote shall be required to
1003	impose or increase ad valorem taxes. A super majority vote
1004	<pre>means:</pre>
1005	i. If a quorum of 4 council members are present, a super
1006	majority is 4;
1007	ii. If a quorum of 5 council members are present, a super
1008	majority is 4;
1009	iii. If a quorum of 6 council members are present, a super
1010	majority is 5;
1011	iv. If a quorum of 7 memers are present, a super majority
1012	<u>is 5.</u>
1013	The municipal ad valorem millage may not exceed 2.5 mills.
1014	(11) WAIVER.—The provisions of s. 218.23(1), Florida
1015	Statutes, shall be waived for the purpose of conducting audits
1016	and financial reporting through fiscal year 2017-2018.

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Section 10. <u>Continuation</u>, merger, and dissolution of existing districts and service providers.—

- (1) SOUTH WALTON FIRE DISTRICT; CONTINUATION.—
 Notwithstanding the incorporation of the Town of South Walton,
 that portion of the South Walton Fire District, a special taxing
 district created by the Board of County Commissioners of Walton
 County that is the same as the boundaries of the Town of South
 Walton, is authorized to continue in existence if and until the
 town adopts an ordinance to the contrary, should the town opt to
 do so in the future.
- (2) SOUTH WALTON MOSQUITO CONTROL DISTRICT; CONTINUATION.Notwithstanding the incorporation of the Town of South Walton,
 that portion of the South Walton Mosquito Control District, a
 special taxing district created by the Board of County
 Commissioners of Walton County that is similar to the boundaries
 of the Town of South Walton, is authorized to continue in
 existence if and until the town adopts an ordinance to the
 contrary, should the town opt to do so in the future.
- (3) LAW ENFORCEMENT.—Law enforcement services shall be provided by the Walton County Sheriff's Office if and until the town adopts an ordinance to the contrary, should the town opt to do so in the future.
- Section 11. <u>Waivers.—The thresholds established by s.</u>

 165.061, Florida Statutes, for incorporation have been met with the following exception:

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Population density requirement

Section 12. This act shall take effect upon approval by a majority of those qualified electors residing within the proposed corporate limits of the proposed Town of South Walton as described in section 1 voting in a referendum election to be called by the Supervisor of Elections of Walton County and to be held on August 29, 2017, in accordance with the provisions relating to elections currently in force, except that subsection (1) of section 9 and this section shall take effect upon this act becoming a law.

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